



A meeting of Laois and Offaly Education and Training Board was held on Tuesday 23 September 2025 at the National Construction Training Campus, Mount Lucas, Co. Offaly.

Present

Clr Neil Feighery (Chairperson)
Clr Aoife Masterson (Online)
Clr Hugh Egan
Clr Claire Murray Smale
Myra Kennedy
Alan Lindley
Clr Claire Murray (Online)
Clr Eddie Fitzpatrick

Clive Davis
Serena Fitzpatrick (Online)
William Flanagan
Seamus Bennett
Clr John King (Online)
Clr Ollie Clooney
Clr Catherine Fitzgerald

In Attendance

Joe Cunningham, Chief Executive
Pam Nolan, Director of OSD
Derek McGourty, Head of Corporate Services
Nicole Doyle, Corporate Services

1. Welcome and Apologies

The Chairperson, Neil Feighery, welcomed members and thanked them for their attendance.

Apologies were received from Clr Tommy Mulligan, Tara Carty, and Clr Vivienne Phelan.

The Centre Manager, John Kelly, welcomed the Board to the Centre and explained the programmes and services currently on offer at the centre. The members thanked Mr Kelly for his presentation.

2. Minutes of LOETB Board meeting

The minutes of the previous meeting, which took place on 22 July 2025, were circulated to members. Members approved the minutes.

Proposed: Alan Lindley
Seconded: Ollie Clooney

Matters arising from the Minutes

There were no matters arising from the minutes.

3. Reports from Committees of the Board

The following reports from Committees of the Board were noted by members:

- Finance Committee, 11 September 2025
- Audit and Risk Committee, 15 September 2025

4. Governance

Update on Risk Register

One new risk was added, and one existing risk was amended, bringing the total to 22 risks moving forward.

- **Risk 25-06** was added and relates to delays in the provision of accommodation resulting in an inability to deliver services as planned, impacting enrolment levels across all programmes, including special education.
- **Risk 22-03** relating to the non-allocation of specialist roles, was reclassified from Green to Amber. This change reflects the growing scope of responsibilities, including AI, Climate Action, and Sustainability, which increases the potential impact of non-specialist roles.

Members were satisfied with the Risk Register and the overall approach to risk management. The members also noted the Office of the Comptroller and Auditor General Management letter.

Declaration of Interest

As per Schedule 3, Paragraph 10, Section 3 of the ETB Act (2013) and the Agenda Notice, no conflicts of interest were declared.

5. Minutes of Committees of the Board

The following minutes were circulated to members prior to the meeting for noting.

Finance Committee

- 20 March 2025
- 17 July 2025

Audit and Risk Committee

- 20 March 2025
- 17 July 2025

Youth Work Committee

- 11 March 2025

6. Opening of Credit Union Account – Coláiste Naomh Cormac

A proposal to open a Credit Union account in Tullamore Credit Union to enable access to a €10,000 bursary supporting student educational assessments in Coláiste Naomh Cormac. The Chair expressed how this would be very beneficial for the students and the school.

Proposed: Neil Feighery

Seconded: Hugh Egan

7. Lease Agreement

A Lease extension with Clonaslee Community Development Association for continued use of the Community Centre for a term of 3 Years at €8,300 per annum.

Proposed: Eddie Fitzpatrick

Seconded: Valerie O'Connell

8. Gift from Ørsted (€10,000 to St. Fergal's College, Rathdowney)

Approval was sought under Section 29 of the ETB Act 2013 to accept this gift, subject to Ministerial consent.

Following a discussion among the members, it was agreed that this item would be deferred to the next meeting, pending the provision of further information.

9. Nomination of Community Representative to Board of Management

School	Nomination	Proposed	Seconded
Coláiste Naomh Cormac, Kilcormac	Thomas Moylan	Hugh Egan	Eddie Fitzpatrick

10. Executive Report

Schools Directorate

Schools

All Stars

After a hugely successful LOETB All Stars programme in 2024/25, Portlaoise College will host four events over this academic year and will involve a range of activities for participating students.

Junior Maths

LOETB Junior Maths Competition will take place on 21 October at the Midlands Park Hotel. Eight teams will progress to the Inter-ETB final on 27 November at Bloomfield House Hotel, Mullingar.

Agricultural Science

Agricultural Science students from LOETB schools will engage with the Mobile Ag Science Co-Ordinator programme over the academic year. 5th and 6th year students can engage with a series of 4-6 workshops in their schools linked to the cross-cutting elements of the Agricultural Science curriculum. In addition, students will have the opportunity to avail of three workshops during midterm breaks which focus on experimental work and revision for leaving certificate students.

STEAM Programme

The STEAM Programme, a successful partnership with Offaly and Laois County Councils, has been approved again for the current school year. The initiative has seen over 500 LOETB students and teachers supported with equipment, training and competitions to develop 21st century skills through lunchtime and after-school coding, robotics, design and podcasting clubs.

Digital Arts Programme

LOETB is launching a new Digital Arts Programme for LOETB TY students. The programme, which will be designed and delivered in partnership with Film Offaly and Laois County Council Arts Service, will train and equip students and teachers in the areas of podcasting, filmmaking and Virtual Reality.

Creative Cluster Scheme

As part of the Department of Education and Youth's Creative Cluster scheme, five LOETB schools have had funding of €15,000 approved for their application to develop TY media teams to support communications in their respective schools. The programme will run from now through the end of school year 2026/2027.

Youth Services

LOETB: Call for Service

On 27 August, LOETB was delighted to welcome Minister Helen McEntee to LOETB's Administrative Office in Portlaoise, for the announcement that LOETB Youth Services was successful in securing annual funding of €120,000 for a new UBU Your Place Your Space service in 2025 in Laois Rural (inc. Mountmellick/Dangans/ Mountrath and Rathdowney). The advertisement for the Call for Service went live on 16 September with a closing date of 7 October 2025 (noon) for completed Call for Service submissions.

A member queried what criteria is taken into consideration in the Call for Service. The CE stated this criterion is set down by the Department as part of the evaluation process.

Local Creative Youth Partnership

Over the summer the Local Creative Youth Partnership funded and supported eleven youth organisations across Laois and Offaly. To deliver creative programmes ranging from circus skills, dungeons and dragons, spoken word, nail art, music, D Jing, jewellery making, arts and crafts, clay modelling, drama, and so much more.

Youth Organisations Funded: Child and Adolescent Mental Health Services Laois and Offaly, Fusion Project - Youth Work Ireland Midlands, Clara Family and Community Centre, Mountrath Youth Theatre, Acorn Project Edenderry, Offaly Traveller Movement, Tullamore Community and Family Resource Centre, Sonas Childcare Mountmellick, Dunamaise Arts Centre, Electric Youth - Youthwork Ireland Laois, Mountmellick Youth and Family Resource Centre.

Music Generation

Music Generation Laois

The Laois Harp Ensemble performed at the Croí Stage as part of Electric Picnic 2025 and youth band 'The Controversy' won a competition presented by Youth Work Ireland Laois to perform on The Hazelwood Stage.

Isle of Song-Final showcase events as part of 'Isle of Song', a Shared Island song-writing project led by Music Generation Laois in partnership with The Nerve Centre in Derry will take place in Portlaoise in September and Derry in October, supported by Creative Ireland.

Programmes are up and running for the new academic year, with 800 students accessing programmes in Laois Music Centre, and thousands more across 25 primary schools, 3 secondary schools, Men's Sheds groups and Direct Provision Centres across the county.

Music Generation Laois and Laois School of Music have 3 events happening for Culture Night 2025.

Music Generation Offaly

Culture Night Offaly events take place on 19 September and MGO will launch the Midland Rocks Youth Music Festival with an open mic event in the auditorium of Esker Arts in Tullamore. We expect to have up to 15 bands and young musicians taking to the stage to perform.

Classes have commenced on our schools' programme and will include Harp and Bouzouki lessons this year, with the intention of developing a trad ensemble to include our Uilleann Pipe learners along with other trad players.

MGO is also working with Offaly Libraries to expand on the programmes offered for Cruinniú which include a Glee Club, Baby & Toddler Classes, and Drum circles.

FET Directorate

Inclusion

NCSE, Special Education Schools, and LOETB

Access options are being developed for learners to transition to FET programmes. At a series of planning meetings with LOETB Inclusion staff and staff from the three special schools in Laois and Offaly, seven learners were identified to explore Level 2 and Level 3 modules with LOETB in September. They have been assessed, met by LOETB Guidance and Adult Literacy staff, and have been offered places in QQI Level 3 provision across modules options that include IT, Maths, Communications, Cookery, Music, Personal Effectiveness, and Touch Typing for Reading and Spelling. These new pathways will play an important role in supporting these young people as they move out of the post primary sector.

Teagasc Learner Support

LOETBs Inclusion and Enterprise Support Teams are working together to deliver training to the new seven Learner Support Workers who are now placed in the Teagasc Agricultural Colleges nationwide. These staff will be upskilled to ensure that their work aligns with LOETBs access process and procedures, learner information and delivery, policies and procedures.

Collaboration and Innovation Fund project: Inclusive Sport Literacy Project

In conjunction with Laois Sports Partnership and Down Syndrome Ireland Laois, LOETB delivered our first Sports Literacy project during the summer to twenty-six participants. The programme combined literacy and numeracy with fun, sport and physical activities. The group enjoyed nature bingo, counting their steps, treasure hunts and a visit to Emo Court with each learner completing an individual workbook. It is planned to develop a template allowing the project to start in Offaly in 2026 and roll out further through the Sports Partnerships nationally.

Skills

Sustainability Champion Programme

LOETB has designed a Sustainability Champion Programme to help businesses and suppliers embed sustainable practices and respond to emerging green skills needs. Aligned with the SOLAS Green Strategy, the initiative will equip participants to act as sustainability leaders within their organisations and supply chains. Engagement with employers, industry bodies, and other stakeholders is shaping the programme to ensure it is flexible, practical, and impactful, supporting Ireland's transition to a low-carbon economy.

Level 4 Agriculture Programme (2026)

LOETB, working with Teagasc and other key stakeholders, is developing a new QQI Level 4 Agriculture Programme to address skills gaps and provide progression routes for learners. The programme will combine practical and theoretical training relevant to sectoral needs and will be piloted in September 2026. Learners may pursue either a Special Purpose Award (employment-focused) or a Major Award (progression to QQI Level 5). This development is

informed by close collaboration with key partners to ensure alignment with workforce needs and national strategies.

Overhead Lines Apprenticeship

LOETB and the ESB are developing a new Electrical Overhead Lines Technician Apprenticeship. The programme development process is nearing completion and the application for validation of the QQI Level 5 award will be submitted to QQI in early October. An Employer Event will be held in Mount Lucas on 7 October to provide information to prospective employers about the programme content.

Pathways

Recruitment

There has been strong interest in courses across all FET Centres this year, with particularly high demand for PLC programmes. Portlaoise Institute received over 1,100 applications, while Tullamore FET received 1,040 applications for PLC courses, reflecting a growing recognition of PLC as a credible and attractive progression option. While application numbers fluctuated after CAO offers were issued, the overall trend highlights increasing confidence in PLC pathways.

Accreditation

LOETB has successfully received approval for nine new digital credentials, written and owned by LOETB. These new awards are in our strategic priority areas; Agriculture, Modern Methods of Construction such as ventilation and ZEB, and Climate Solutions.

Bridging Skills Project

LOETB FET Service has developed a new Bridging Skills programme. This programme is available for staff to use at induction and initially to give learners resources when they commence QQI Level 5 modules and includes assignment templates, referencing resources, academic writing, study skills, and 'how to' videos.

Strategic Projects

Demonstration Park for MMC, Mount Lucas

The groundworks project is nearing completion with most of the building pads and wastewater swales now in place. We are currently working with the Building Unit contractors to agree final designs and the building schedule.

Organisation Support and Development

Human Resources

Recruitment

The following posts have been filled since July 2025:

Location	Post
Ard Scoil Chiaráin Naofa, Clara	3 Teaching posts
Banagher College	2 Teaching posts
Coláiste Naomh Cormac, Kilcormac	3 Teaching posts
Dunamase College	8 Teaching posts
Information Hub	1 Grade III post
Kolbe Special School, Portlaoise	4 Teaching posts
LOETB	1 Personal Assistant Panel 2 Substitute Teacher Panel
Head Office	3 Administrative posts
Music Generation Offaly	Music Educator Panel
Music Generation Laois	Music Educator Panel
Offaly Special School	1 Teaching post
Oaklands Community College, Edenderry	2 Teaching posts
Portlaoise College	5 Teaching posts
Tullamore College	5 Teaching posts
St Francis School, Portlaoise	3 Teaching posts
St Fergal's College, Rathdowney	6 Teaching posts

Pensions

The Service Project has been completed, with all 489 records now fully updated on the Core Portal. Correspondence, along with instructions on how to access and run pension statement on CORE, will be issued to these employees to inform them that their service details have been updated. Of the 489 employees, 265 have unpaid pensionable service (e.g., part-time hours) that require review. The cost of purchasing this service will need to be calculated for all relevant staff. In addition, some staff within this group need to transfer service to LOETB. These individuals will be contacted and provided with the necessary forms to complete the transfer process.

Retirement Pensions	13
Spouse Pensions	4
Transfer of Service	Transfer in – 24, Transfer out 21
Purchase of Service	15

Incremental Credit

23 outstanding claims awaiting further information.

HR/Payroll

Figures for salaries paid from July to August 2025 are as follow:

Date	Amount	Number of Employees
18/07/2025	€1,769,431.24	1246
01/07/2025	€1,567,496.54	1128
15/08/2025	€1,536,588.74	999
29/08/2025	€1,542,868.06	1021

Finance

Budgets

Review of income and expenditure transactions taking place each month.

Finances

Summary of finances to end of July 2025.

Summary of Workings to End July 2025									
ITEM	Opening Grant Cash Balance	Adjustment to Opening Balance	Receipts	Credits Transfer	Receipt Targets	Payments	Closing Grant Cash Balance	% of Overall Total	
Main Scheme Grant	1,059,135	(552,337)	24,860,573	0	0	(26,076,314)	(708,943)	-5.08%	
Associated Main Scheme Grants	1,369,427	552,337	2,234,980			(1,287,611)	2,869,133	9.38%	
Capital Schedule	6,081,564	0	5,349,429			(5,236,385)	6,194,607	75.88%	
Further Education & Training	76,221	1	35,787,321			(32,082,741)	3,780,802	16.39%	
Youth Affairs	199,653	0	490,384			(577,678)	112,360	-0.78%	
Agency	490,412	(16,077)	1,233,689			(1,549,084)	158,941	4.13%	
Self Financing	645,130	16,076	851,921			(909,960)	603,166	0.09%	
Third Party Funds	20,151	0	14,571			(12,647)	22,074	0.00%	
Totals	9,941,693	0	70,822,867	0	0	(67,732,420)	13,032,139		

Reconciliation to V4 (Bank Reconciliation)	
	Total
Cash Balance 01/01/2025	9,941,892
Receipts to July 2025	70,822,867
Payments to July 2025	-67,732,420
Cash Balance 31/07/2025	13,032,139
Less Balance per V4 31/07/2025	12,884,810
Difference	147,529
Non Public Bank Accounts Opening Balance	144,767
Expenditure Coding Errors	1,924
Opening Balance Coding Errors	837
Difference	1 Rounding

The difference between closing bank balance per financial systems and amount on investment documented below is due to funds being held in the current account to cover accounts payable reported in July expenditure but paid out 1 August 2025, and uncashed cheques.

Investment

NTMA

On Investment at end of July 2025		€11,199,945
Interest Received to end of July 2025		€49,947
Interest Rate		1%
Investment Term	7 day	€11,199,947
	30 day	€0

AIB

On Investment in Deposit Account at end of July 2025		€1,084,965
Interest Received to end of July 2025		€6,601
Interest Accrued end July 2025		€2,806
Interest Rate		.25%

Creditor Payments

4,152 invoices, amounting to €9,672,397 were paid in the second quarter of 2025. Of these, 78% were paid within 15 days of receipt of invoices, and a further 14% were paid within 30 days. 68 purchase orders for €20,000 or above, totalling €4,151,734 inclusive of VAT, were paid in the second quarter of 2025.

Procurement

Location	Project	Status
LOETB	Managed Print Service	Contracts now in place and migration to Cantec has commenced. Cantec completed site visits and equipment orders placed. Head Office will migrate to Cantec on 17/9/25.
LOETB	Recruitment Tender	Service Contract now live since 1/9/2025.
Training Services	Electrical Apprenticeship Equipment Tender	Evaluation held and letters of intent regret issued. Standstill will end 17/9/25.
Schools	School Catering Services	All extensions have been issued for 2025/26.
LOETB	Cleaning Contract	Work ongoing with new provider. Meeting held on 17/9/25 to clarify practices at some FET centres.
Training Services	Plumbing Apprenticeship Equipment Tender & Revalidation Equipment Capital	Documents completed. Waiting on approval from SOLAS for LOETB to build training rigs rather than purchase training rigs as it would be more cost effective.
LOETB	Waste Management	Tender is now live on e-Tenders. Tender will close on eTenders on 8/10/25.
LOETB	Managed ICT Security Services DPS - Mini Comp	Draft Documents bring prepared.

	(e-mail scanning)	
Training Services	Electrical Apprenticeship Programme Revalidation – Equipment Capital	Tender now live on eTenders and will close on 7/10/25. Evaluation booked for 15/10/25.
LOETB	Video Production	Contracts to be issued.
LOETB	OGP-Service of Fire Alarm, Emergency Lighting & Electronic Security System	Draft documents being prepared.
LOETB	School Management Information Systems (SMIS)	Working Group has been formed. Demos with the 4 tenderers has been booked for 30/9/25 & 1/10/25.

Buildings

Location	Project	Status
Clonaslee College	Additional ASD Accommodation 2022 & 2023	Completed. Waiting final drawdown of monies from DEY.
	Pathfinder 2025	Selected for Pathfinder Heat Pump Project. Awaiting direction from Dept on asbestos survey roll-out.
	Emergency Works Scheme - Boiler	Contractor appointed. Finished works November.
	Courtyard CASWS	Application Submitted – Outcome in Q4.
	Additional Accommodation 4 rooms	Approved by DEY. Awaiting on cost comparison from MCOH on changing Proposed graphics rooms to Home ec.
St Fergal's College, Rathdowney	Modular Accommodation	Snagging Completed. BCAR submitted.
	Pink Building Roof - CASWS	Application Submitted – Outcome in Q4
Portlaoise College	Additional Accommodation - permanent build	Cost breakdown sent to DEY. Meeting scheduled with DEY & SOLAS.
	Additional Accommodation - Modular	Cert of Substantial completion issued. Final cost report has been sent to DEY.
	Roof Leak & Fire Doors	EW application being prepared.
	New Athletics Track	Section 5 exemption application completed & submitted to LCC on 10 September.

	Trees	Contractor quote accepted. Waiting to commence on site.
Dunamase College	New School	Planning Permission – Further Information required. Aiming for submission in October. Civil Engineer teams to meet to discuss traffic management.
	Windows - CASWS	Application Submitted – Outcome in Q4.
	Roof Leak	Contractor has provided a quote. Approval granted. Waiting to commence on site.
Oaklands Community College	New School	Stage 2(b) will be submitted to DEY prior to 19 September as advised by Architect.
Ard Scoil Chiaráin Naofa, Clara	New School	DEY have requested further information RE sites cost comparison. Still awaiting decision from DEY to progress with stage 2(b) while incorporating changes as requested.
	Windows - CASWS	Application Submitted – Outcome in Q4.
Coláiste Naomh Cormac, Kilcormac	Pathfinder project	Works completed. Snag list to be completed. Site meeting on 24 September.
	Additional Accommodation	Design progressing. Email sent to ASA requesting a review of agreed scope.
Tullamore College	LED Lights - CASWS	Application Submitted – Outcome in Q4.
	Additional Accommodation - Permanent Build	Consultants appointed. Aiming for stage 1 submission before end of year. Site surveys to be carried out.
	Roof Leak	Emergency Works application being prepared.
	Air-Con	Design obtained from M&E Engineer. HR & Finance sections require attention.
	Windows	Leaks to be examined.
Banagher FET Centre	Plumbing Apprenticeship Workshop	Architect finalising design. SOLAS awaiting information on heating system and in-dept cost plan for AG2 decision.
Tullamore FET Centre	Formation of 3 classrooms	Classrooms finished.
Portlaoise Institute	Additional Accommodation	Cost breakdown sent to DEY. Meeting scheduled with DEY & SOLAS.
	Temporary Prefabs	Temporary Prefabs on site and ready for learners. Long term prefabs due on site at midterm. Groundworks commenced on site.
Portarlington FET Centre	Doors	Emergency works application submitted to SOLAS.

Birr Outdoor Centre	Minor Capital Works	Consultant site visit carried out. Design and SI426 commenced.
Abbeyleix FET Centre	Minor Capital Works	Consultant site visit carried out. Design and SI426 commenced.
National Construction Training Campus	SIUF	Stage 1 approval. Stage 2(a) progressing. Submission date expected of 19 September.
	MMC Park	Contractor progressing with groundworks – due for completion in late October.
	Training Space Slab	RFT issued on 16 September. Tender closing date is Friday 3 October.

A member highlighted the need for suitable additional accommodation at Portlaoise Institute. The CE acknowledged that this has been an ongoing issue for some time and that a meeting with officials from both DEY and DFHERIS is due to take place presently which will hopefully see a plan and funding agreed by both parties so that the additional accommodation at Portlaoise College and Portlaoise Institute can progress without further delay.

ICT

- Temporary classrooms at Portlaoise Institute completed.
- Fit out of Tullamore College, Portlaoise College, and St. Fergal's College new buildings completed.
- Network re-configuration and printer roll out has commenced.
- Upgrades to Windows 11 are taking place ahead of Windows 10 update support ending on 14 October. Older computers with Windows 10 will receive updates after the end date through purchasing support licences at a cost of €1.31 per device for 12 months.
- Regular maintenance, prevention, and replacement requests are on an ongoing basis across schools, centres and offices.

Corporate Services

Service Plan 2025

Review of Key Performance Indicators within the Service Plan 2025 ongoing, with updates being prepared by designated owners on progress to date and outstanding actions required to meet year-end targets.

Compliance Plan

Currently preparing to roll out our Q4 Compliance Plan, which will address a number of key compliance areas across LOETB.

Audits

In Q4, the IAU-ETBs will conduct a Follow-Up Audit on previous recommendations and a Shared Services Creditors Payments Audit.

Green Team

The LOETB Green Team is preparing the 2025 Climate Action Roadmap, a forward-looking plan due on 15th October that sets out the key actions needed to meet our climate and sustainability commitments.

AI Steering Group

The first meeting of the AI Steering Group took place on 26 August, with the group's initial work focused on surveying staff to assess current usage, rolling out AI literacy training for all staff, and developing policy and procedures.

ISMS Working Group

A context analysis has been prepared, aligning LOETB's strategic objectives with the 18 ISMS objectives. This provides a clear roadmap showing how information security will be implemented and managed across the organisation.

Workplace Wellbeing Steering Committee

Draft Terms of Reference have been developed for this group, which will shortly be established. Its role will be to identify initiatives, coordinate activities, and make recommendations to SMT that promote a healthy, safe, inclusive, and supportive working environment for all staff.

County Sports Day

The County Sports Day, hosted this year by Tullamore College, will take place at the Harriers, Tullamore, on 2 October.

11. Correspondence

Item No.	Correspondence From	Date/Ref No.	Details	
1.	Dept. of Further and Higher Education, Research, Innovation and Science	25/07/2025	Correspondence from Minister James Lawless in relation to MMC Demonstration Park in the National Construction Training Campus, Mount Lucas.	Noted by Members

2.	Dept. of Further and Higher Education, Research, Innovation and Science	26/08/2025	Correspondence from Minister James Lawless in relation to FET funding allocated to LOETB for 2025.	Noted by Members
3.	Dept. of Education	25/07/2025	Correspondence from Minister Helen McEntee in relation to workload of school management teams.	Noted by Members
4.	Dept. of Education	CL18.2025	Revision of salaries for Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers.	Noted by Members
5.	Dept. of Education	CL49.2025	Cycle to Work Scheme for ETB Employees.	Noted by Members
6.	Dept. of Education	CL50.2025	Revision of Salaries for Primary Teachers under the Public Service Agreement 2024-2026.	Noted by Members
7.	Dept. of Education	CL51.2025	Revision of Salaries for Post-Primary Teacher under the Public Service Agreement 2024-2026.	Noted by Members
8.	Dept. of Education	CL52.2025	Revision of Salaries and Allowances of Certain Grades other than Teachers and SNAs employed by ETBs under The Public Service Agreement 2024 – 2026.	Noted by Members
9.	Dept. of Education	CL53.2025	Revision of salaries for Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers employed in Post Primary Schools under the Public Service Agreement 2024 – 2026.	Noted by Members
10.	Dept. of Education	CL54.2025	Revision of Salaries of School Secretaries and School Maintenance Staff in Community	Noted by Members

			and Comprehensive Schools under the Public Service Agreement 2024 – 2026.	
11.	Dept. of Education	CL55.2025	Revision of Salaries for School Secretaries and Bus Escorts Previously Funded Under Ancillary Grant Funding.	Noted by Members
12.	Dept. of Education	CL56.2025	Revision of Salaries for Special Needs Assistants (SNAs) under the Public Service Agreement 2024-2026.	Noted by Members
13.	Dept. of Education	CL57.2025	Home Tuition Grant Scheme for Children with No School Place (NSP).	Noted by Members
14.	Dept. of Education	CL58.2025	Grant Scheme in respect of Maternity Related Absences.	Noted by Members
15.	Dept. of Education	CL59.2025	Home Tuition Grant Scheme for Children in Care (CIC).	Noted by Members
16.	Dept. of Education	CL61.2025	Senior Cycle Redevelopment – Prescribed Material for the Leaving Certificate Drama, Film and Theatre Studies Examination 2027, 2028, 2029 (For student cohort commencing 5th year in Sept 2025, 2026 & 2027).	Noted by Members
17.	Dept. of Education	CL63.2025	Senior Cycle Redevelopment – Supports for Selected Phase One Schools Introducing Climate Action and Sustainable Development in the 2025/26 School Year.	Noted by Members
18.	Dept. of Education	CL64.2025	Senior Cycle Redevelopment – Supports for Selected Phase One Schools Introducing Drama, Film and Theatre Studies in the 2025/26 School Year.	Noted by Members
19.	Dept. of Education	CL66.2025	Revision of Capitation Grant Rates for Voluntary Secondary Schools in the Free Education Scheme.	Noted by Members

20.	Dept. of Education	CL67.202	Primary Curriculum for primary and special schools.	Noted by Members
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12. Vote of Sympathy

The Board extends its sympathy to the following staff members on their recent family bereavements:

- Brenda Scully, LOETB Administrative Offices
- Anne Marie O'Regan, Portlaoise College
- Carol Garry, Tullamore College
- Claire Fitzgerald, Dunamase College
- Beatrice Quirke, Tullamore College

13. Vote of Congratulations

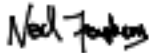
The Board wishes to extend its congratulations to Katelyn Cummins (Laois Rose), winner of the International Rose of Tralee 2025.

14. Any other Business

There was no other business discussed.

15. Date of next meeting

The next meeting is scheduled to take place on 28 October at St Fergal's College, Rathdowney, Laois.

Signed: 
 Neil Feighery (Oct 29, 2025 14:53:28 GMT)

Date: 29/10/2025

Chairperson